

Sport Team



Volunteer Task Description and Person Specification

Role	Sports Coach
Reporting to	Sport and Wellbeing Manager
Time Period	Ongoing

Purpose:

- To deliver sporting, coaching activities on behalf of the Child Dynamix Sport Team and associated projects to an advanced skills level
- To actively promote the charity providing information about the services Child Dynamix has to offer
- To support and engage others in charity event opportunities

Tasks available for volunteers:

- To assist coaching sessions using equipment/materials/resources required by prospective participants
- To assist in the development and delivery of sessions and short term coaching
- To promote and encourage empowerment by working with individuals and groups to identify and assess their needs, evaluating and monitoring progress appropriately
- To evaluate and monitor participant progress in an appropriate way and give guidance in respect of progression routes
- To assist in the maintenance of records and comply with administrative procedures in an efficient and effective manner
- To assist in the safe transportation and safety of equipment between and to venues when necessary
- To be responsible for cash handling and collection of monies when required

Personal qualities:

<p>Relevant experience</p> <ul style="list-style-type: none"> • Previous experience of working with young people • Work within schools, colleges or youth groups • Sport experience and interests • A good understanding and willingness to follow health and safety procedures as well as manual handling procedures when moving or lifting equipment. 	<p>Skills</p> <ul style="list-style-type: none"> • Happy to communicate with different people • Comfortable in different social settings • Willing to develop skills around working with confidence in the community. • Willing to advise and mentor course participants as necessary • Good planning and organisational skills • Enthusiasm and interest for Sport
<p>Knowledge</p> <ul style="list-style-type: none"> • Committed to learning more about working with young people • Knowledge about issues that affect young people • Positive attitude to equal opportunities • Proven knowledge of sport • A desire to undertake role specific training and a commitment to learning 	<p>Communication skills</p> <ul style="list-style-type: none"> • Able to engage and communicate with young people and the community • Contactable via telephone and/or email • Happy to talk with other volunteers at team meeting • Able to communicate with colleagues and team members
<p>Competencies</p> <ul style="list-style-type: none"> • Happy to work under the guidance and support of the Sport Team • Maintain regular contact with staff and young people • Happy to work with other volunteers and be supportive to others • Able to maintain confidentiality • Keep any receipts needed to claim expenses • Able to manage your own time and be punctual and presentable • Able to use your initiative and ask for support when needed 	<p>Respect,</p> <ul style="list-style-type: none"> • Respect for others' opinions, beliefs and points of view • Has empathy for young people, adults that the Sport Team work with • Comply with all policies, procedures and code of conduct set by Child Dynamix

Due to the nature of this volunteering work the provisions of Section 4(2) of the 1974 Rehabilitation of Offenders Act do not apply.

Information about convictions, which for other purposes are “spent” must therefore be disclosed but may not exclude you from becoming a volunteer with Child Dynamix.

Applicants will need to give permission for an enhanced Disclosure and Barring Service check to be made.

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