

## Trustee

### Volunteer Task Description and Person Specification

<b>Role</b>	Trustee
<b>Reporting to</b>	
<b>Time Period</b>	Ongoing

#### Scope and Objectives

Child Dynamix is a company limited by guarantee and is a registered charity whose Trustees are responsible for ensuring that the charity fulfils its objectives as defined in the Memorandum of Association and acts in accordance with the organisations vision and principles. Trustees are responsible for the governance and strategic direction of the organisation.

#### Statutory responsibilities

1. To ensure that Child Dynamix complies with the memorandum and articles of association, charity law, company law and any other relevant legislation or regulation
2. To ensure that Child Dynamix pursues its objects as defined in the memorandum of association
3. To ensure that Child Dynamix uses its resources exclusively in pursuance of its objects and does not commit resources to activities which are not included in those objects
4. To approve Child Dynamix Strategic Plan and to monitor its implementation
5. To set and monitor the overall policy of Child Dynamix defining goals and setting targets and evaluating performance against those targets
6. To ensure that Child Dynamix has the resources needed to achieve its objectives, approving major financial transactions and ensuring the financial stability of the organisation
7. To protect and manage the property of Child Dynamix and to ensure the proper investment of Child Dynamix funds
8. To appoint the Chief Executive Officer and monitor his/her performance
9. To support the Chief Executive Officer and his/her staff in the performance of their duties
10. To ensure the effective and efficient administration of Child Dynamix
11. To safeguard the good name and values of Child Dynamix

## Other responsibilities

1. To monitor the implementation of Child Dynamix quality assurance programme
2. To scrutinise Board and related papers
3. To provide guidance on new and emerging policy initiatives
4. To participate in discussions on which the Trustee has special expertise
5. To reflect the experience, knowledge and concerns, as appropriate, of the constituency from which the director is elected or appointed

## Trustee Role Specification

Essential Criteria	Desirable Criteria
<ul style="list-style-type: none"><li>• Understanding of children and young people's and family services work</li><li>• Understanding of the issues facing children young people and their families in Hull in particular the impact of living with poverty, deprivation and social exclusion</li><li>• Experience of Business Development, Leadership and Management</li><li>• Commitment to devoting the time and effort necessary to fulfil the role of Trustee as outlined in the role description</li><li>• Ability to meet the Charity Commission's eligibility and probity criteria</li><li>• Agreement to having regular Enhanced Disclosure and Barring (DBS) checks carried out</li></ul>	<ul style="list-style-type: none"><li>• Experience of Governance either as a Trustee or as a Director/Manager in a related field</li><li>• To have a background in Social Care, Education, Early Years, Youth work or Play work</li></ul>

Due to the nature of this volunteering work the provisions of Section 4(2) of the 1974 Rehabilitation of Offenders Act do not apply.

Information about convictions, which for other purposes are "spent" must therefore be disclosed.

Applicants will need to give permission for an enhanced Disclosure and Barring Service (DBS) check to be made.

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<i>Name of author:</i>	